

Minutes on the Space@ meeting 7.11.17

Present:

Derek, Mags, Mary, Anne, Steve, Catherine, Brian Hulin- Rotary, Sophie Michelena- Locality
Delany, Emma- youth group students

Apologise:

Alison, Christine

Discussed	Actions
<p>Anne introduced the 2 representatives from the Youth group .They along with 12 students took part in creating a DVD –with Tom Kendall .The film needs editing but feel it will then help us spread the word about Space @</p> <p>Girls feel facebook page needs spreading and sharing more, they want the centre to go to meet and stay out of trouble and may be do some training eg first aid</p> <p>Also Anne mentioned a summer fun day /event to be organised to help promote the centre too .</p>	<p>Facebook and website details needs sharing to local schools</p> <p>Mags to send poster to catherine along with contact details and catherine to send to schools</p> <p>Anne to send stills photos to Mary so a press release can be created</p>
<p>Lottery application</p>	<p>Huge thanks you to Mary and Mags for all their hard work</p>
<p>Rotary- due to Bash sadly closing ,the Rotary have agreed to give Space @ all monies raised from Tree of light event</p>	
<p>Community anchors –Sophie talked through the criteria and asked group to rank ourselves on a RAG grid against 5 assessment points :</p> <p>Providing services- amber</p> <p>Bringing in money and opportunities to area –amber</p> <p>Providing a voice for local people- green</p> <p>Supporting other community organisations –amber</p> <p>Strengthening community involvement -green</p>	<p>Sophie to send full details of our RAG grid discussion as a report</p>
<p>Attendance to other meetings</p>	<p>Mary to attend Big local on Thursday</p> <p>Derek to consider going to locality meeting in January</p>
<p>Website and social media</p> <p>Steve is running and managing this all now,</p> <p>Catherine to be a backup and trained in the future</p> <p>Minutes to be put on – actions only were agreed</p> <p>Polices also to be put on but these need updating first</p> <p>Social media –Steve is on with but needs people to follow twitter</p>	<p>Polices to be discussed at separate meeting 28th Nov 5pm</p> <p>Anne to write contact details, and where we are then send this to Steve</p> <p>Also to write a paragraph about schools engagement</p> <p>Catherine to write about college engagement</p> <p>Mary to write about Rotary link and visit</p> <p>Mary to send constitution to Steve</p> <p>Mags to write CIO paragraph</p> <p>Training need- on twitter and facebook- to be arranged for all (run by Steve)</p>

<p>Finance- no changes Rebecca on with organising internet banking and change of address</p>	
<p>Awards for All Anne met Paul Prest who already has an award for the area- concerns re overlap but he is focusing on outreach in parks Oaklands, Carr Green, Wellholme, so should have no impact There are 3 criteria to meet- we meet them all Could apply for up to £10,000- Anne demonstrated a sample breakdown of what we could ask for –then we would have 6 months to spend it Aim- use money to build on community engagement when youth social action finishes</p>	<p>Anne to develop this further and discuss again at meeting in future.</p>
<p>Architects plans- given to council for approval, but realised side windows need enlarging so this is to be changed. We do need all new gas electric and water – this will be moved to our new plant room Mary feels we need more expert help to support us with the building and tendering process</p>	<p>Brian may have a quantity surveyor who could help us- he will investigate further and let us know- Mary to send him design brief and summary</p>
<p>Rotary- Anne said Barry Smith will have a group of friends that could perform here</p>	<p>Anne to send details to Rotary</p>
<p>Lottery update- Mary said we wait to hear results now, they also wish to visit us in December.</p>	
<p>Next meeting 5th December 5pm</p>	